



# **RULES**

of the

# **LITTLE RIVER RAIDERS**

# **SSAA(Vic) SINGLE**

# **ACTION**

# **SHOOTING CLUB**

a Sub-Club of SSAA(Vic)

## Rules of Little River Raiders

### 1.0 Name

1.1 The Club shall be known as Little River Raiders SSAA (Vic) Single Action Shooting Club (hereinafter referred to as “the Club” or “Little River Raiders”).

### 2.0 SCOPE

The Club is formed as a not for profit organisation to provide a forum and venue for persons wishing to pursue the organised target shooting sport of single action shooting.

### 3.0 Aims and Objectives

- 3.1 To promote an interest and participation in Single Action Shooting.
- 3.2 To organise and promote regular competitive Single Action target shooting.
- 3.3 To provide a social and active club environment to encourage participation of shooters from all backgrounds and varying skill levels.
- 3.4 To hold regular meetings where members can share knowledge of firearms types, characters and history of the old American west.

### 4.0 SSAA (Vic) Constitution and Club Rules

- 4.1 The Club is a Sub-Club of SSAA (Vic), and shall be governed by the SSAA (Vic) Constitution and these Rules.
- 4.2 The Club shall report regularly (i.e. Quarterly), and submit all returns, to SSAA (Vic) State Office as required by the Constitution and SSAA (Vic) Procedures Manual.

### 5 0 Membership

- 5.1 Membership shall be open to all financial SSAA members on completing an application form, payment of the requisite fee (see attached Schedule) and approval by the Committee.
- 5.2 Except for Social Members (see 5.3(iii)), financial membership of Sporting Shooters Association Australia (SSAA) is a condition of continuing membership of Little River Raiders.
- 5.3 **Classes of Membership**
  - (i) **Foundation Member** – open only to members who join and remit fee by 31<sup>st</sup> March 2002.
  - (ii) **Ordinary Member** – 18 and over adult shooting member.
  - (iii) **Social Member** – Non-shooting Member.

- (iv) **Junior Member** - Aged under 18 years as at the beginning of the membership year.
  - (v) **Life Member** – Life membership may be conferred upon a member on nomination by a resolution of the Committee, such nomination to be passed at either a General or Annual General Meeting, in recognition of outstanding and meritorious service to the Club and the sport of single action shooting. Life membership will confer upon the recipient all membership rights and entitlements, free of the annual membership subscription.
- 5.4 The membership period shall be from 1 July of each year to 30 June the following year.
  - 5.5 Membership shall be provisional for the first six months or other period as specified by the State laws and regulations.
  - 5.6 Joining members (other than Social Members) not then holders of the appropriate licence/s must apply for the appropriate licence/s within six months of joining.
  - 5.7 Members must remain financial at all times. In accordance with the *Firearms Act 1996*, membership will terminate immediately if the members' annual subscription is not received by the due date.
  - 5.8 Members must hold the appropriate firearms licences before competing in competitions.
  - 5.9 Members who own handgun/s must complete not less than 10 participations in Approved Club Matches or Shoots throughout the calendar year (or as otherwise required by the *Firearms Act 1996*), 4 of which must be at an official Little River Raiders Club day. The onus of proof of participation rests with the member.
  - 5.10 All members shall undertake to provide for safe storage of firearms and ammunition as required by the *Firearms Act 1996* (as amended).
  - 5.11 The Secretary must maintain a register of members, including the attendance register. A member may inspect his/her own entry in these registers.
  - 5.12 The Club shall maintain privacy laws as prescribed by the federal *Privacy Act 1988* in regard to members details.

## 6.0 Membership, Joining & Subscription Fees

- 6.1 The Schedule of Fees shall be set from time to time by a General Meeting of Members with any variations thereto to apply from the beginning of the next membership period, provided that there must be a minimum of three months notice to members of intended changes.
- 6.2 The fees will be advised to the membership via circular, newsletter, or other appropriate medium.

## 7.0 Committee

- 7.1 There shall be formed a Committee comprised of Office Bearers and ordinary Committee members to manage the affairs of the Club.
- 7.2 The office holders of the Club shall be elected each year at the annual general meeting and consist of:- (i) President  
(ii) Vice President  
(iii) Secretary  
(iv) Treasurer  
(v) Captain  
(vi) Safety Officer  
(vii) Competitions Officer  
(viii) Social Secretary  
(ix) Publicity/publications Officer  
(x) Up to three Committee Members
- 7.3 The Committee can combine the above positions or create additional Committee members as it sees fit (or as elected at the annual general meeting).
- 7.4 Casual vacancies may be appointed by the Committee.
- 7.5 **Powers of the Committee**
- 7.5.1 The Committee shall control and manage the business and affairs of the Club.
- 7.5.2 The Committee may act, notwithstanding any vacancy in its body, provided a quorum is present.
- 7.5.3 Subject to these Rules, the Committee has power to perform all such acts and things as appear to the Committee to be essential for the proper management of the business and affairs of the Club, other than those powers and functions that are required by these Rules to be exercised by general meetings of the members.

## 8.0 Finances

- 8.1 The financial year shall be from 1 May to 30 April each year.
- 8.2 The Treasurer will maintain a record of finances of the Club.
- 8.3 The Treasurer shall maintain an asset register of the Club, and provide details of such assets to the SSAA (Vic) State Office.
- 8.4 The Treasurer shall every two months, provide a full financial position to the Committee, a full financial position to the Annual General Meeting and provide such financial and other information to State Office as required in the Procedures Manual.
- 8.5 The Club will maintain a bank account to operate on the basis of two signatures from the President, Secretary, Treasurer and Captain, one of whom must be the Treasurer (or his/her delegate).

- 8.6 The Club shall register under GST law as a not for profit sub-entity, and provide details to the SSAA (Vic) State Office.
- 8.7 **Special Levies:** The Club may apply special levies of members provided any such levy must be approved by a general meeting of members.

## 9.0 Meetings

- 9.1 **Committee meetings** – The Committee shall meet at least once every two months. A quorum for a Committee meeting shall be at least four members of the Committee.
- 9.2 **Annual General Meetings** – The Club shall hold an Annual General Meeting each year to be held not less than one month and not more than three months following the end of the financial year. 21 days notice of the meeting shall be given. A quorum of the Annual General Meeting shall be 25% of the membership and a minimum of at least twelve members. The ordinary business of the Annual General Meeting shall be to –
- a. confirm the minutes of the previous Annual General Meeting; and
  - b. receive from the Committee reports upon the transactions of the Club during the preceding financial year; and
  - c. elect the Club Office Bearers and ordinary members of the committee; and
  - d. receive and consider the audited financial statements of the Club; The Annual General Meeting may conduct any special business of which notice has been given in accordance with these Rules.
- A Notice of Motion of special business must be submitted in writing in such time as to be distributed with the Notice of Meeting, and must be signed by both a Mover and Seconder.
- 9.4 **Special General Meetings** – Can be convened by the Committee, or by notice in writing, given into the hand of the Secretary, and signed by not less than five financial members, stating the purpose of the meeting, including the specific terms of any motion intending to be put, such Notice of Motion to be signed by a Mover and Seconder. Upon service of such notice the Secretary will cause such meeting to be convened without delay giving not less than 21 days notice of the time and place of such meeting and including in the notice its stated purpose and the specific terms of any motion intended to be put.
- Only agenda items on notice may be addressed at a Special General Meeting.
- The quorum shall be the same as for the Annual General Meeting.
- 9.5 **Absence of a Quorum – Committee Meetings:**
- If, within half an hour of the appointed time for the commencement of a meeting a quorum (four Committee members) is not present, the meeting shall stand adjourned to the next available date as determined by the

Chairperson (or Secretary in the absence thereof). If at the adjourned meeting a quorum is not present within half an hour of the appointed commencement time, the members personally present shall be a quorum.

**General Meetings:** If, within half an hour of the appointed time for the commencement of a meeting a quorum is not present, the meeting shall stand adjourned to the next available date as determined by members present. If at the adjourned meeting a quorum is not present within half an hour of the appointed commencement time, the members personally present (being not less than 5) shall be a quorum.

In the case of a meeting convened at the request of members - if, within half an hour of the appointed time for the commencement of a meeting a quorum is not present, the meeting must be dissolved.

- 9.6 **Voting** - Only financial members of the club can speak and vote at any meeting. All votes must be given personally. Observers may attend meetings but may only speak with the permission/invitation of the Chairman, have no voting rights and cannot move or second motions.
- 9.7 **Decisions of Meetings** shall be by simple majority (except in the case of a proposed alteration of the Rules), usually by show of hands at the discretion of the Chairman.

## 10.0 Competitions

- 10.1 The Club shall promote the shooting discipline of Single Action shooting and the Single Action Shooting Society (SASS) Handbook shall regulate the conduct of the sport.
- 10.2 The Club shall conduct regular club single action competitions.
- 10.3 The Club shall allow early period sub-interest groups such as Colonial Action and Black Powder.
- 10.4 Club competition rules are subject to review by the Committee, and shall be in the interest of Single Action, the spirit of having fun and introduction of new shooters to the sport. From time to time the Club may allow noncompliance of SASS rules at Club competition level.
- 10.5 Competition fees will be as determined from time to time by a General Meeting of members, with notice as per Rule 6.2 hereof.
- 10.6 The committee determines trophies and prizes for day and aggregate events.

## 11.0 Discipline, Appeals, Disputes and Mediation

- 11.1 Any member found to be guilty of serious breach of safety or of conduct likely to bring the Club into disrepute may, at the discretion of the Committee, be:- (i)  
Reprimanded  
(ii) Fined a maximum of one years membership fee (iii)  
Expelled from the Club.

- 11.2 Such punishment may be appealed to a general meeting, and must be ratified by two thirds of financial members present.
- 11.3 If a dispute occurs between members or a member and the Committee, the parties must meet to resolve the dispute if possible within 14 days. If the dispute cannot be resolved it must go to mediation.
- 11.4 The mediator must be a person chosen by agreement by both parties, and if it cannot be agreed, chosen by the SSAA (Vic) Executive Council.

## **12.0 Affiliation**

In addition to maintaining SSAA (Vic) Sub-Club status, the Little River Raiders shall remain affiliated with SSAA.

## **13.0 Alteration of the Rules**

- 13.1 These Rules may be only be varied/amended (subject to the SSAA (Vic) Constitution) on a motion properly put to an Annual General Meeting, or a Special General Meeting convened for the purpose
- 13.2 Such variation/amendment may be moved by any financial member provided that it must be seconded in writing by another financial member.
- 13.3 A copy of the Notice of Motion, which includes the proposed amendment must be sent to each member at least 21 days prior to the meeting.
- 13.4 A two thirds majority of voting members present at the meeting shall be necessary to pass the amendment.
- 13.5 All votes must be given personally.
- 13.6 Any variation to these Rules passed by the membership must be submitted to SSAA (Vic) for approval.

## **14.0 Winding up of the Club**

The Club may be wound up only with the approval of the SSAA (Vic) Executive Committee whereupon all funds and property of the Club will be turned over to the Association to be used as directed by its Executive Committee.

