



CLUB ENDORSEMENT RECORD

APPLICATION FOR A HANDGUN LICENCE

or

PERMIT TO ACQUIRE

The Form is in three parts and is used when seeking endorsement for the following:

Licence Application Endorsement (Full Licence),

Licence Application Endorsement (Renewal)

Permit To Acquire Endorsement

Members are required to print relevant pages for the application they are making, complete their personal details and, where applicable, information on the firearm being purchased. Give the completed form, along with the Licence/PTA application, to the Club Nominated Officer (CNO).

Club endorsement to a member applying for a Handgun Licence (new or renewal), or a Permit to Acquire, can only be given by a CNO.

Endorsement may only be given where the member satisfies all relevant requirements. Therefore, it is important to allow time for the CNO to make appropriate checks with the Club Secretary before the form is signed, i.e. don't expect it to be signed the day you give it to the CNO.

The CNO will give the completed endorsement forms to the Club Secretary who will place them in the member's file for Club reference.

Reminder:- It is a Club rule that a Club Nominated Officer may not sign his/her own Permit to Acquire, or the Permit to Acquire of any member of his/her family or household.



LICENCE APPLICATION ENDORSEMENT (Full Licence)

MEMBER NAME:

PROVISIONAL LICENCE #: SSAA(Vic) #:

The Club Nominated Officer must establish that the member meets the requirements for Club endorsement.

BASIC HANDGUN SAFETY COURSE

Before applying for a 'permanent' handgun licence, the applicant must have completed the Basic Handgun Safety Course.

Has the member supplied the Club with a copy of his/her Basic Handgun Safety Course Certificate? ☐ Yes ☐ No

The Nominated Officer should confirm this with the Secretary.

SOUND KNOWLEDGE OF FIREARMS AND RELATED LAWS

Does the member demonstrate a sound knowledge of firearms and related laws?

The Nominated Officer may be satisfied of this if the member has completed the Basic Handgun Safety Course, and the Club Safety Officer and ROs have not reported any unresolved issues of unsafe gun handling.

☐ Yes ☐ No

PARTICIPATION

Has the member participated in at least 5 Club matches during the life of their Provisional licence? The matches must have been those staged by this Club. These are the minimum participations required by the *Firearms Act 1996* and our Club Rules. The Nominated Officer should confirm this with the Secretary.

☐ Yes ☐ No

SAFE HANDGUN STORAGE

The Club is giving its' endorsement that the applicant for a handgun licence "can comply with storage requirements". At this time it is simply necessary that the member be able to state that they 'are able' to satisfy the safe storage requirement if needed. Prior to endorsing the initial Permit to Acquire a Handgun the club will physically check the member's handgun storage.

Is the Nominated Officer satisfied that the member is able to provide safe storage for handguns should the need arise?

☐ Yes ☐ No

STATEMENT OF NOMINATED OFFICER

I (name of Nominated Officer) hereby affirm that the member here named satisfies the conditions on which the Club is empowered to endorse an *Application for a Handgun Licence* and endorsement has been given.

SIGNATURE.....

DATE:



LICENCE APPLICATION ENDORSEMENT (Renewal)

MEMBER NAME:

HANDGUN LICENCE #: SSAA(Vic) #:

The *Club Nominated Officer* must establish that the member meets the requirements for Club endorsement.

SOUND KNOWLEDGE OF FIREARMS AND RELATED LAWS

Does the member demonstrate a sound knowledge of firearms and related laws?

The Nominated Officer may be satisfied of this if the member has completed the Basic Handgun Safety Course, and the Club Safety Officer and ROs have not reported any unresolved issues of unsafe gun handling.

☐ Yes ☐ No

PARTICIPATION

Has the member participated in at least 4 Club matches staged by this Club in a 12 month period? The Nominated Officer should confirm this with the Secretary.

☐ Yes ☐ No

SAFE HANDGUN STORAGE

The Nominated Officer should confirm with the Secretary that the member's handgun storage complies with the *Firearms Act 1996*.

Is the Nominated Officer satisfied that the member is able to provide safe storage for handguns and met club requirements?

☐ Yes ☐ No

STATEMENT OF NOMINATED OFFICER

I (name of Nominated Officer) hereby affirm that the member here named satisfies the conditions on which the Club is empowered to endorse an *Application for a Handgun Licence* and endorsement has been given.

SIGNATURE.....

DATE:



'PERMIT TO ACQUIRE' ENDORSEMENT

Club endorsement of a member's *Application for a Permit to Acquire a Handgun* will only be given by a Club Nominated Officer after the requirements of this record are satisfied.

HANDGUN DETAILS

The member is to provide details as follows of the Handgun/s relating to this endorsement:

Handgun 1:

Make:..... **Model:**.....
Serial Number:..... **PRN (if known):** **Calibre:**
Class: **Action:** **Mag Capacity:**

Handgun 2:

Make:..... **Model:**.....
Serial Number:..... **PRN (if known):** **Calibre:**
Class: **Action:** **Mag Capacity:**

EVENT/S THE HANDGUN(S) WILL BE USED IN:

.....

MEMBER NAME (Print):

MEMBER SIGNATURE:

DATE:



PERMIT TO ACQUIRE ENDORSEMENT (cont'd)

MEMBER NAME:

HANDGUN LICENCE #:

CONDITIONS TO BE SATISFIED BEFORE THE CLUB WILL ENDORSE

This section is to be completed by the *Club Nominated Officer*.

SOUND KNOWLEDGE OF FIREARMS AND RELATED LAWS

Does the member demonstrate a sound knowledge of firearms and related laws?

The Nominated Officer may be satisfied of this if the member has completed the Safety Course, and the Club Safety Officer and ROs have not reported any unresolved issues of unsafe gun handling.

☐ Yes ☐ No

REQUIRES THE HANDGUN/S

The Club has to be satisfied that the handgun/s being applied for is/are required for use in a particular class of "approved match". The Club conducts 3 classes of 'approved match' – One Match; Centre Fire (revolver or semi-auto up to .38/9mm); Standard Match (.22 rimfire – revolver or semi-auto). For other classes of 'approved match' the Club Nominated Officer should be satisfied that it is listed under Classes of Approved Handgun Target Shooting Matches available via. www.police.vic.gov.au

Has the member satisfied the Club Nominated Officer of a requirement for the handgun/s as per the *Firearms Act 1996*?

☐ Yes ☐ No

SAFE HANDGUN STORAGE

Has the Club inspected and approved the member's handgun storage facilities, and passed them as complying with the *Firearms Act 1996*?

A record of this inspection must be on the member's file, otherwise endorsement will be withheld pending such inspection. The Nominated Officer should confirm this with the Secretary.

Is the Nominated Officer satisfied that the member is able to provide safe storage for handguns and met club requirements?

☐ Yes ☐ No

STATEMENT OF NOMINATED OFFICER

I (name of Nominated Officer) affirm that the member here named satisfies the conditions on which the Club is empowered to endorse an *Application for a Permit to Acquire a Handgun* and Club endorsement of the Application has been given

SIGNATURE.....

DATE: